TRECCERT

ISO 22301
Lead Implementer
Training Course

TRECCERT ISO 22301 Lead Implementer is an expert-level course developed to equip trainees with a practical understanding of the Business Continuity Management System (BCMS) implementation approach based on the ISO 22301 standard.

TARGET AUDIENCE

The ISO 22301 Lead Implementer training course is developed for individuals responsible for the implementation and maintenance of a BCMS, for example:

- Head of Technology, Compliance, or Risk
- Business Continuity Analyst, Consultant, Manager, or Officer
- Disaster Recovery Analyst or Consultant

LEARNING OBJECTIVES

➤ Know and understand business continuity, including principles, fundamental concepts, and standards, best practices and laws/regulations.

➤ Know and understand ISO 22301 requirements, and describe their function and operation.

➤ Know and understand how a business continuity management system can be implemented in an organization.

➤ Know, understand and be able to initiate and establish the implementation of a BCMS.

➤ Know, understand and be able to operate, monitor and maintain the implementation of a BCMS.

COURSE MATERIAL FACTSHEET

Training Slides
400

Quiz Questions
20

Exercises
10

COURSE OUTLINE

1. Introduction to BCMS
- Introduction to Business Continuity
- BCMS Oveview
- Incident Management and Disaster Recovery

2. ISO 22301 Requirements
- Context of the Organization
- Leadership
- Planning
- Support
- Operation
- Performance Evaluation

3. BCMS Initiation
- Develop the BCMS Project Charter
- Ensure Management Commitment
- Identify the Interested Parties
- Conduct a Gap Analysis

4. Establishment Phase
- Establish the Context of Organization
- Define the BCMS Scope
- Establish the Objectives, Processes, and Procedures
- Establish the BCMS Policy
- Define the Risk Assessment Approach
- Create the BCMS Implementation Plan
- Management Authorization

5. Implementation and Operation Phase
- Business Impact Analysis and Risk Assessment
- Business Continuity Strategies and Solutions
- Business Continuity Plans and Procedures
- Implementation of Exercise Programs
- Manage Operations and Resources

6. Monitor and Review Phase
- Monitor the BCMS
- Conduct Internal Audits
- Review the BCSM

7. Maintenance and Improvement Phase
- Implement the Identified Improvements
- Corrective and Preventive Actions
- Communicate the Actions and Improvements
- Ensure Continual Improvement of the BCMS

EXAMINATION DETAILS

Nr. of questions
150

Type of exam
Multiple choice

Duration
180 minutes

Location
Online

COURSE DETAILS

Duration
Five (5) days

Language
English

CPE Credits
40

Training mode
Classroom and online

PATH TO RECOGNITION

TRECCERT

info@treccert.com | www.treccert.com