Management System Essentials
Training Course

Management System Essentials is a course developed to provide trainees with a solid knowledge of management systems based on the ISO standards. The training course provides an in-depth explanation of the principles and concepts of ISO management systems, as well as the process approach and the PDCA (Plan-Do-Check-Act) cycle. It also covers the role of top management in implementing and maintaining a management system, as well as the benefits of using ISO standards in an organization.

TARGET AUDIENCE

The course is designed for individuals who are new to ISO management systems, as well as those who are looking to refresh their knowledge or prepare for an audit. It is suitable for a variety of professionals, including executives, quality managers, internal auditors, consultants, and business owners.

LEARNING OBJECTIVES

❯ Understand the principles and concepts of ISO management systems, including the process approach and the PDCA cycle.

❯ Understand the steps for implementing and maintaining an ISO management system within an organization, including the role of top management.

❯ Know how to use the PDCA cycle to implement, maintain and continually improve a management system.

❯ Understand how to use an ISO management system to improve organizational performance, meet customer and regulatory requirements.

❯ Understand how to continually improve an ISO management system through the use of internal audits and corrective and preventive actions.

COURSE MATERIAL FACTSHEET

Training Slides
100

Quiz Questions
10

COURSE OUTLINE

1. Introduction to TRECCERT

Certification Industry

Company Overview

Certification Process and Requirements

2. Understanding ISO Standards

Defining ISO Standards

Introduction to Management Systems

Structure of Management System Standards

Integrated Management Systems

Management System Implementation Approach

Management System Audit Approach

3. Management System Requirements

Context of the Organization

Leadership

Planning

Support

Operation

Performance Evaluation

Improvement

EXAMINATION DETAILS

Nr. of questions
20

Type of exam
Multiple choice

Duration
60 minutes

Location
Online

COURSE DETAILS

Duration
One (1) day

Language
English

CPE Credits
8

Training mode
Classroom and online

PATH TO RECOGNITION

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TRECCERT